

# MINETA SAN JOSE INTERNATIONAL AIRPORT

## Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

February 27, 2017

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### CALL TO ORDER

The Airport Commission of the Mineta San Jose International Airport met for a regular session on Monday, February 27, 2017, at 6:04 p.m. at Norman Y. Mineta San José International Airport in the Boeing/McDonnell Douglas Conference Room at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

### ATTENDEES

#### COMMISSIONERS

Julie Matsushima, Chair	- Present
Ron Blake, Vice-Chair	- Present
Abhay (AJ) Borade	- Present
Dan Connolly	- Present
Tom Cruz	- Present 6:07 p.m.
Raymond Greenlee	- Present
Catherine Hendrix	- Present
William Highlander	- Absent (unexcused)
Stephen McMinn	- Absent (unexcused)
Mark Schmidt	- Absent (unexcused)
Richard Terrill	- Absent (unexcused)

#### AIRPORT STAFF PRESENT

John Aitken  
Kim Hawk  
Mark Kiehl  
Curt Eikerman  
Bob Lockhart  
Judy Ross  
Matthew Kazmierczak  
Michael Glazer  
John Wilson  
Darleen Yamaki

#### ASST. TO THE DIRECTOR FOR GOVERNMENT & LEGISLATIVE AFFAIRS

James Webb - Present

#### COUNCIL LIAISON

Heidi Sickler - Present

Deputy Director of Finance Kim Hawk gave a PowerPoint presentation overview of the Airport's upcoming bond refunding.

**Action:** A motion was made to accept the report

Approved (M.S.C. Blake/Borade, 7-0, 4 absent)

## **5.2 Upcoming Administrative Items**

Assistant to the Director for Government and Legislative Affairs Jim Webb stated to the Commission that the following items will be going before the City Council in the future.

5.2.1 Terminal Support Services RFP

5.2.2 Airport Shuttle Bus Lease/Maintenance Agreement Extension with Penske Truck Leasing

5.2.3 Planning and Environmental Consultant Services Actions

Commissioners were advised they could ask questions on any of the items.

**Action:** A motion was made to accept the report

Approved (M.S.C. Borade/Connolly, 7-0, 4 absent)

## **6. NEW BUSINESS**

**6.1 Briefing on Overall Disadvantaged Business Enterprise (DBE) Goals and Objectives**

**6.2 Briefing on Overall Airport Concessions Disadvantage Business Enterprise Goals and Objectives (ACDBE)**

Matthew Kazmierczak gave a PowerPoint presentation and staff report on the DBE and ACDBE programs, including the differences between the two programs and the application process.

**Action:** A motion was made to accept the reports for Items 6.1 & 6.2

Approved (M.S.C. Borade/Cruz, 7-0, 4 absent)

**Action:** A motion was made to accept the report.

Approved (M.S.C. Borade/Hendrix, 7-0, 4 absent)

## **6.5 Legislative Update**

Mr. Webb gave an update on major legislative items in the past three months.

The presentation was followed by a Q&A session with the Commissioners.

**Action:** A motion was made to accept the report.

Approved (M.S.C. Connolly/Cruz, 7-0, 4 absent)

## **7. NOISE REPORT/COMMUNITY CONCERNS**

### **7.1 Noise Reports: Monthly Noise Summary**

John Wilson, Operations Supervisor and Curt Eikerman, Operations Manager reviewed the monthly noise summary report.

The presentation was followed by a Q&A session with the Commissioners.

**Action:** A motion was made to accept the report.

Approved (M.S.C. Borade/Cruz, 7-0, 4 absent)

### **7.2 FAA Response on South Flow Operations**

Airside Operations Manager Curt Eikerman provided a brief summary of the FAA's January 2017 written response to the Airport's November 2016 written request to identify possible solutions to the noise impacts of south flow operations on Sunnyvale residents. The update was followed by a Q&A session with the Commissioners.

Mr. Robert Holbrook, a member of the community, gave a ten minute presentation on the south flow operations impact on the Sunnyvale community. Other members of the Sunnyvale, Mountain View and Palo Alto communities also spoke on the impacts to their cities. Residents requested the Airport to establish a roundtable forum to discuss how to reduce the noise impacts of south flow operations.

**8.3 Next Commission Meeting: June 5, 2017**

Mr. Webb reviewed the tentative agenda items for the next Commission meeting on June 5, 2017. A motion was made to add the following item to the next commission meeting: What is the Commission's advisory role to the City Council? After Commission discussion and responses from Mr. Webb and Mr. Aitken, the motion was withdrawn.

**Action:** A motion was made to encourage Airport staff to call special meetings when appropriate to provide the Commission with an opportunity to provide input.

Approved (M.S.C. Matsushima/Greenlee, 7-0, 4 absent)

Mr. Webb will solicit participation of no more than five commissioners who would be interested in participating in the table top exercise for emergency planning March 20, 1:00-4:00 pm.

**9. PUBLIC RECORD**

**9.1 Email from Yolanda Yu regarding South Flow Procedure**

A motion was made to note and file Ms. Yu's statement.

**10. PUBLIC COMMENT**

There was no public comment.

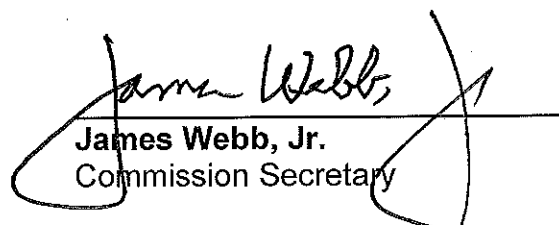
**11. ADJOURNMENT**

**Action:** A motion was made to adjourn the meeting at 9:13 pm.

Approved (M.S.C. Borade/Connolly, 7-0, 4 absent)

  
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**Julie Matsushima**  
Chairperson

ATTEST:

  
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**James Webb, Jr.**  
Commission Secretary