

**Minutes of the Airport Commission Meeting**

**MONDAY**

**SAN JOSE, CALIFORNIA**

**MAY 8, 2023**

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**CALL TO ORDER**

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday May 8, 2023, at 6:00 p.m. in the Boeing/ McDonnell Douglas Conference Rooms at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110 with a Zoom option.

**ATTENDEES**

**COMMISSIONERS**

Dan Connolly, Chair	- Present
Joe Head, Vice-Chair	- Present
Hai Bui	- Present
Nick Patel	- Present
Surjit Bains	- Absent (unexcused)
Catherine Hendrix	- Present
Robert Hencken	- Present
Prateek Gupta	- Absent (excused)

**AIRPORT STAFF PRESENT**

Kim Hawk  
Roselyn Bond  
Adam Belfield  
Scott Wintner  
John Tran  
Denise Miller  
Magdalena Nodal  
Keonnis Taylor  
Ryan Sheelen

**COMMISSION SECRETARY/  
MANAGER OF STRATEGY &  
POLICY**

Matthew Kazmierczak - Present

**COUNCIL LIAISON**

David Cohen - Present  
Lam Nguyen-Chief of Staff

**1. CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00 p.m. with six Commissioners in attendance and two absent. **Absent Commissioners: Bains and Gupta**

**a. Commission accepted the agenda and orders of the day**

**2. PUBLIC RECORD**

Public Letter to the Commission from Douglas Rice

[Letter](#)

**3. CONSENT CALENDAR**

**a. Approve the Minutes for February 13, 2023 Regular Meeting**

**Action:** Upon motion by Commissioner Hencken, seconded by Commissioner Head, the regular minutes were approved, and the motion passed unanimously.

Document Filed: [February 13, 2023 Final Commission minutes](#)

**4. REPORTS AND INFORMATION ONLY**

**a. Chair- Chair's Oral Report**

Chair Connolly thanked the Commission for his eight years of service

**b. Director- Director's Oral Report**

Kim Hawk briefed the Commission on the opening of Jim Stump's Kitchen + Taproom, the dedication of the XO sculpture, ACI's recognition of SJC for best airport by customer experience for airports in the 15 to 25 million passenger category, Spirit Airlines launch on June 7, Terminal A accessibility project update, and Taxiway Victor update.

**c. Council Liaison**

Councilmember Cohen thanked Chair Connolly for his service. Councilmember Cohen also mentioned the Airport Connector project and Norm Mineta painting event.

**d. Staff Oral Report**

Matthew Kazmierczak gave a presentation on Women's History month and Asian Pacific Island month featuring two famous aviators, presented Chair Connolly with a plaque thanking him for his service, mentioned Form 700, and provided a potential timeframe for the Mineta statue dedication will be sometime in September.

**e. Commissioner Reports**

Commissioner Patel spoke about the dedication of the XO sculpture  
Commissioner Head thanked Chair Connolly for his service as did Commissioner Hencken  
and Commissioner Hendrix

**5. PUBLIC COMMENT**

Public comments received from Doug Rice and Paul Soto

**6. NOISE REPORT/COMMUNITY NOISE CONCERNS**

John Tran presented the quarterly noise report.

Document Filed: [Noise Report](#)

**7. NEW BUSINESS**

**a. Airport Concession DBE 3-year goal setting process**

Magdalena Nodal, Airport Senior Analyst and GCAP Services presented the 3-year goals for  
the Airport DBE program.

[ACDBE goal setting process](#)

**b. Airline Rates and Charges**

Kim Hawk, Deputy Director of Finance presented the FY2024 airline rates and charges

Public comments received from Doug Rice and Paul Soto

**c. Proposed Amendment to the Airport Influence Area (AIA) in the Comprehensive  
Land Use Plan (CLUP) by the Santa Clara County Airport Land Use Commission**

Ryan Sheelen, Airport Planner IV, gave a PowerPoint presentation on this topic to the  
Commission

**Motion:**

- to support the Airport's recommendation to align the noise contours in the amended CLUP with the noise contours included in the 2020 Airport Master Plan amendment, in accordance with state law.
- To direct the airport commission secretary to produce a letter conveying this recommendation to the Airport Land Use Commission

- To authorize the Chair and/or Vice Chair to present to the ALUC this recommendation

**Action:** Upon motion by Vice Chair Head, seconded by Commissioner Hencken, the motions listed passed 6-0, 2 absent

[Memo to Commission on Proposed Amendment to the Airport Influence Area \(AIA\)](#)

**d. Election of Officers**

Commissioner Hendrix nominated Joe Head as Chair and Nick Patel as Vice Chair

**Action:** Upon motion by Commissioner Hendrix, seconded by Commissioner Hencken, the motion passed 6-0, 2 absent

**e. Annual Commission Work Plan for FY2024**

**Action:** Upon motion by Commissioner Hencken, seconded by Vice Chair Head, the motion to revise and accept the Annual Commission Workplan for FY2024 passed, 5-1-0, 2 absent

[Annual Commission Work plan](#)

**f. Legislative Update**

Matthew Kazmierczak gave Legislative update

[Legislative Update](#)

**g. Annual Commission Report for FY2023**

**Action:** Upon motion by Commissioner Hendrix, seconded by Vice Chair Head, the motion to accept the Annual Commission Report for FY2023 passed 6-0, 2 absent

[Annual Commission Report](#)

**8. MEETING SCHEDULE AND AGENDA ITEMS**

The next meeting will be held on Monday, August 14, 2023 at 6:00 p.m.

Topic items (tentatively) include:

- Capital Projects Update
- Legislative Update
- Quarterly Noise Report
- Community Noise Concerns

**9. ADJOURNMENT**

The meeting concluded at 8:28 p.m.

ATTEST:

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**Joe Head**  
Chairperson

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**Matthew Kazmierczak**  
Commission Secretary