

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

November 8, 2021

CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, November 8, at 6:00 p.m. via Zoom Conference.

ATTENDEES

COMMISSIONERS

Dan Connolly, Chair	- Present
Ken Pyle, Vice-Chair	- Present
Lisa Marie Smith	-Present at 6:10pm
Surjit Bains	- Present
Catherine Hendrix	- Present
Robert Hencken	- Present
Joe Head	- Present
Prateek Gupta	- Present at 6:10pm
Nick Patel	-Present

AIRPORT STAFF PRESENT

Kim Hawk
Bob Lockhart
Judy Ross
Drew Niemeyer
Rebekah Bray
Ryan Sheelen
Adam Quartarolo
Ian Hogg
Roselyn Bond
Kimberly Williamson
John Tran

COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY

Matthew Kazmierczak - Present

COUNCIL LIAISON

David Cohen - Present
Marlee Smith - Present

1. CALL TO ORDER & ORDERS OF THE DAY

The meeting was called to order at 6:00 p.m. with seven Commissioners in attendance.

a. Commission accepted the agenda and orders of the day

2. PUBLIC RECORD

Public Records located on SJC Commission Website

[Public Records](#)

3. CONSENT CALENDAR

b. Approve the Minutes for the August 9, 2021 Regular Meeting

Action: Add an 's' to "Commissioner" under Commissioner Reports to read "Commissioners." Add the list of people making public comments for item 8a. Upon motion by Commissioner Head, seconded by Commissioner Hencken, the regular minutes were approved and the motion passed (7-0-2 absent).

Document Filed: [August 9, 2021 Airport Commission Meeting Minutes](#)

4. REPORTS AND INFORMATION ONLY

a. Chair- Chair's Oral Report

Chair Connolly provided pictures of the ongoing construction of the Fire Station 20. He also provided pictures of Guadalupe Gardens, comparing pictures from August 2021 to pictures from November 2021.

b. Director- Director's Oral Report

Assistant Director of Aviation, Judy Ross, provided a summary of passenger traffic, which remains below pre-pandemic levels. Concessions continue to experience staffing shortages. Airport opened the Zoom Zone on October 27, 2021 in collaboration with the Children's Discovery Museum. New parking system in collaboration with SP Plus. Airport also implementing a parking reservation system. Alaska Airlines is now offering a self-tag bag system. ARFF Station construction is nearing completion, with expected opening in mid-January.

c. Council Liaison

Councilmember Cohen provided a Council update on the Guadalupe Gardens. Council also approved an item to help the concession businesses address the challenges posed by the pandemic.

d. Staff Oral Report

Matthew Kazmierczak updated on Commission on the City of San José vaccine requirements and requested that Commissioners respond to the City Clerk's request for everyone's vaccination status.

e. Commissioner Reports

None.

5. PUBLIC COMMENT

Public Comment: None

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

a. Noise Reports: Monthly Noise Summary

Adam Quartarolo presented the quarterly report on noise and noise complaints by city.

Noise Report

b. Other Community Noise Concerns

Public Comment: None

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Guadalupe Gardens Update

Matthew Kazmierczak provided the Commission with a presentation about the current status on the unauthorized homeless encampment located in Guadalupe Gardens and City efforts to clear the area in humane manner, including recent Council activity. The Commission asked staff follow up questions about efforts to prevent re-encampment. Councilmember Cohen provided a summary of the thought process behind the recent Council action on Guadalupe Gardens.

b. Electronic Billboards Report

Matthew Kazmierczak, Rebekah Bray, and Ryan Sheelen provided a report to the Commission on the elements of proposed electronic billboards, the terms and conditions of the agreement, Council Policy 6-4, the results of the Environmental Impact Report (EIR), and the proposed

resolution to the City Council requesting approval of the EIR Addendum and to hold a public hearing. The Commission heard public comments from Jason Hemp and Les Levitt. The Commission discussed the City's policies and procedures that allowed these billboards to advance, the business model of the billboards, the indemnification and insurance elements, and the potential for other billboards throughout San José.

Action: Motion to reject the staff report. Upon motion by Vice Chair Pyle, seconded by Commissioner Head, the motion passed (7-2-0 absent).

c. Capital Projects Update

Drew Niemeyer, Deputy Director of Planning and Development, presented a report on the following capital projects: economy lot parking garage, ARFF building, southwest quadrant apron and general aviation run-up area, runway incursion mitigation, ADA phase 1 roadways and parking, and the new facilities building.

d. Legislative Update

Matthew Kazmierczak updated Commission on the passage of the Infrastructure Bill.

[Legislative Update](#)

9. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, February 14, 2022.

10. ADJOURNMENT

The meeting concluded at 9:00 pm.

ATTEST:

Dan Connolly
Chairperson

Matthew Kazmierczak
Commission Secretary